



**Leicestershire
Police**
Protecting our communities

Force Licensing Department
Mansfield House
74 Belgrave Gate
Leicester LE1 3GG
Tel. 101
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Licensing Act 2003
Premises Licence Application
Notification to Local Authority of Agreement Regarding Police Representations.

Licensing Authority
Leicester City Council
City Hall
115 Charles Street
LEICESTER
LE1 1FZ

28 October, 2015

Dear Sir,

Re: 147 Snooker Centre 37 - 43 Rutland St Leicester LE1 1RE

I write in my capacity as the applicant in relation to the above matter.

Discussions have taken place with the Leicestershire Police in relation to the promotion of the Licensing Objectives.

I am aware that representations have been made that the following conditions should be placed upon the new licence:

- (a) The licence holder will ensure that CCTV is installed following advice from the Leicestershire Police and maintained in accordance with the Commissioners Codes of Practice for CCTV. Recordings will be maintained at all times the premises is open to the public and will be kept for a minimum 30 days. Recordings will be made available to the police and responsible authorities within 48 hours of a request for the recordings being made.
- (b) The licence holder will ensure that there is always a member of staff on the premises, whilst it is open to the public, who is trained to operate and provide images from the cctv system to Police officers and Responsible Authorities.
- (c) The licence holder will ensure that all staff, paid or unpaid, will receive training relating to Responsible Alcohol Retailing and the Licensing Act 2003 which will include preventing under-age sales, proxy purchasing, serving to drunks and conflict management. This training will be documented, completed twice a year and signed for on completion by the trainer and trainee.
- (d) The licence holder will ensure that Security Industry Authority licence holder/s will be employed at the premises at any time following advice from Leicestershire Police or the licence holders own risk assessment identifying a requirement for door supervisors.

- (e) The licence holder will maintain an incident book to record all incidents at the premises of crime and disorder, damage to property and personal injury. This book is to be retained at the premises made available to police and responsible authorities on request and retained for a minimum of 12 months.
- (f) The licence holder will ensure all incidents of crime at the premises which lead to injury, disorder and damage to property are reported to the police.
- (g) The licence holder will ensure no bottles or glasses are removed by customers from the premises.
- (h) The licence holder will provide training to all staff, paid or unpaid, working at the premises in relation to 'Challenge 25' and will adopt this as the premises 'age policy'. This training will be documented, completed twice a year and signed for on completion by the trainer and trainee.
- (i) The licence holder will ensure a refusal book is maintained and kept at the premises and made available immediately on request to the Responsible Authorities.
- (j) The licence holder will ensure information relating to the venues age policy is displayed in prominent positions within the venue for staff and customers to view.
- (k) The licence holder will inform the Police Licensing officer of any events which are held for customers under the age of 18 and will follow any recommendations given by the police regarding such events.
- (l) The licence holder will provide drug awareness training for all staff at the premises, whether paid or unpaid which will be fully documented. The training must include processes to be followed on finding drugs and dealing with persons found in possession of drugs.

I agree to these conditions and do not therefore consider that a hearing is necessary.

Yours faithfully

Signed-



Name in block capitals STEPHEN ANDREW FLUDE

Date

28/10/15